Agenda	Discussion	Action Items
Welcome	 New member Emily Holcomb US Army ISMP Fellow Merissa & Jill completed fellowship and will pass off work to new fellows Goal for meeting is to use the information gathered in the blog and in presentations to produce a list of challenges and potential recommendations Will vote as a group on which issues are still priority 	
Review Challenges	General Comments May need to separate errors and risk factors Compliance with recommendations and public health policies would be a new category Reflect on errors we expected but did not experience and the errors which we didn't anticipate which did experience Some previous errors are no longer hazards now that we are more experienced Procurement	ISMP Fellows to tabulate votes on priority
	Storage Failure to monitor storage temperature Segregate used and unused vials Preparation Restrict to one vaccine type at each site Leakage from vials during re-constitution, may be a vial design complaint Future usability studies on vials/how coring will affect it Labeling issues (or lack of labeling) in preparation Canada must assemble syringes and that is causing leakage Training supplies found in prep areas; need to segregate Established workflow is required	
	Administration Correct patient identification Screening variation—patient gets 3 rd dose Patient education—may be its own category	

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	Adequate training of staff who administer vaccines Adequate administrative/IT infrastructure and support system Organized patient flow at administration site (waiting area, administration area, recovery area, etc.). Patients have been vaccinated again after waiting 30 min post vaccine; confusion with the flow of the	
	vaccine location	
	Monitoring/Follow Up	
	May want to split into short term and long term goals	
	Europe is not accepting SinoPharm or AZ (India) vaccines for entry	
	In Saudi Arabia, we are now mixing and matching vaccines based on new evidence regarding using Pfizer vaccine after AZ	
	Additional Monitoring & Follow up issue= Feedback to vaccinators and public (eg the system, the AEFI profile, the misinformation)	
	Middle East delayed second doses until everyone got the first due to shortage	
	Have had more young people fainting and it is challenging to appropriately monitor with face masks on the person	
	MISC	
	Misalignment or adjusting to regulatory or clinical changes/recommendations	
Thank you	Thank you to ISMP Spain for sharing an excellent COVID-19 resource. If any countries have recommendation	Countries to send any
ISMP Spain	documents share with group.	documents from their
Closing		country on recommendations
	Thank you for continued participation	ISMP will create a draft
Remarks	ISMP will count the votes and draft a document for CVSIG members to comment on for the next meeting	challenges and
Remarks	Correspondence over the blog may be a useful tool	recommendation
		document based off
		the voting
		Monitor the blog for
		further details